



## Acknowledgement of Registration Process & Refund Policy

Edugether Center on Delridge is pre-construction and the new location is unable to be toured at this time. Once the facilities at the new Delridge center are ready, we will contact families registered on our Waitlist in order of registration to schedule a tour. At present, Edugether Center on Delridge is slated to open late Spring-early Summer. We will provide updates to those who've completed the Registration Process via ProCare.

### Registration Process

In order to secure your child's spot in the new Edugether Center on Delridge, we require families to complete the entire Registration Process. The Registration Process includes:

1. Completing our online Registration
2. Signing this "Acknowledgement of Registration Process & Refund Policy"
3. Submitting a Waitlist Registration Fee (It will be covered with the Enrollment Fee)
4. Submitting a Service Deposit (After having a tour of our facilities)
5. Submit a Security Deposit one month prior to your child's first day
6. Submit a Enrollment Fee (It will be covered with the Waitlist Registration Fee)

You'll need to complete a profile in ProCare, sign this waiver, and submit the Registration fee through ProCare in order to complete Registration. After completing the online Registration, your child will be "Admitted" and you'll receive an invoice for the Service and Security Deposits.

Your child's spot in Edugether Center on Delridge will not be secure until all fees are paid and this "Acknowledgement of Registration Process & Refund Policy" is signed. You'll receive confirmation of submitted payment for the Registration Fee and receipt for your deposits directly from ProCare immediately upon submission of payment. All refund policy dates apply based on date of payment received.

### Security Deposit and Registration Refund Policy

Registration Fee: \$150.00 One time non-refundable fee.

Service Deposit: This fee is the sum of your child's first month's of tuition\*

- Infant: \$2,650.00
- Toddlers: \$2,550.00
- Pre-School: \$2,300.00
- Pre-K: \$2,200.00



This fee is refundable only if a refund is requested through ProCare within 72-hours of Edugether's receipt of payment.

\*This fee will also serve as your child's first month of tuition (i.e. you will not owe Edugether any tuition the first month your child attends the Center).

Please note: One month before your child begins school, you'll be sent an invoice for a security deposit. This is due one month prior to beginning school.

Security Deposit: This fee is the last month's of tuition\*\*

- Infant: \$2,650.00
- Toddlers: \$2,550.00
- Pre-School: \$2,300.00
- Pre-K: \$2,200.00

In the event you cancel your child's enrollment, the security deposit is refundable only if a refund is requested through ProCare within 72-hours of Edugether's receipt of payment. Outside the 72-hour cancellation window, this fee is a credit on your account that pays for the final two weeks of childcare and is refundable only if you pay for the entire 30 days at the time of submitting your 30-day notice. Please see the termination policy in our Family Handbook for more detail.

I, \_\_\_\_\_, confirm that I have read and agree to this Acknowledgement of Registration Process & Refund Policy.

My Child's Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Family Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Edugether Signature: \_\_\_\_\_ Date: \_\_\_\_\_